



CITY OF ROCK ISLAND
PLANNING DEPARTMENT
MINOR SUBDIVISION APPLICATION¹
FOR PRELIMINARY SUBDIVISION APPROVAL

Proposed Name of Subdivision: _____

APPLICANT

Any individual or entity holding any ownership or security interests in the land must be listed. Use additional sheets if necessary.

Applicant's Representative:

Last Name: _____ First Name: _____

Business Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Applicant #1:

This party or the "Applicant's Representative" (if an "Applicant's Representative" is identified above) shall receive determination and notices associated with this application and shall be the city's point of contact for processing the application.

Last Name: _____ First Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Applicant #2:

Last Name: _____ First Name: _____

Business Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Surveyor:

Last Name: _____ First Name: _____

Business Name: _____ Licensee: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

¹ This application shall be subject to all additional changes in the laws, regulations, and ordinances applicable to the proposed development until a determination of completeness has been made pursuant to RMC Chapter 14.06.



Property Information:

Address or Location of the Property: _____

Existing Legal Description: _____

Existing Lot Size(s): _____ Zoning District: _____

Assessor's Tax Parcel ID Number: _____

Existing Land Use(s): _____

Proposed Land Use(s): _____

Distance to Nearest Fire Hydrant: ____ Sewer Line: ____ Water Line: ____ Power Line: ____

Has the property been previously subdivided (circle)? Yes or No. If yes, provide the name of the subdivision and date platted:

Is irrigation water available to the property (circle)? Yes or No

If yes, identify the irrigation provided and the total number of shares: _____

How do you propose the shares will be divided among the proposed land? _____

Total Number of Lots Proposed: ____ Project Density (Units/Acre): ____ Average Lot Size: ____

REQUIREMENTS

All required information and fees must be submitted at time of application. Applications which do not include all the required information and fees will be returned to the applicant.

FEES:

- Pre-Application Meeting \$150 plus actual cost of consultant consistent with RIMC 16.04.080
- Minor Subdivision (due at application submittal) \$800 plus \$50 per lot
- RIMC 19.02.030 General Requirements (F) The developer shall be responsible for paying all costs and expenses incurred by the city in the pursuit of project submittal, review, approval construction and inspections. These costs include, but are not limited to, the utilization of staff and consultants as may be necessary, at the city's discretion, to adequately review, meetings, approvals, site visits, construction inspection, etc. shall be subject to the provisions of RIMC 16.04.080 Fees and/or any fees that may be established by the city council from time to time. The developer is cautioned that project approval, city acceptance and/or occupancy permits will be denied until all bills are paid in full.
- Recording fees pursuant to Douglas County's current fee schedule – made payable to Douglas County Auditor. *Please be advised that all taxes and assessments, both current and delinquent, must be paid on affected property or properties prior to recording documents. You must obtain a certificate of payment form from the Douglas County Treasurer before the auditor will accept your document(s) for recordation.*

GENERAL INFORMATION:

Include all the necessary application submittal requirements per RIMC 16.16.030.

AGREEMENTS FOR FULL COSTS OF BILLING:



I understand that the final fee for this application will be based on the costs of the employee time spent processing the application per adopted City Fee Schedule.

I understand that the final costs may be more than the initial fee and that I could be billed for additional charges.

I understand that staff processing times may be variable depending on meeting requests, site visits, reviewing materials, staff reports, public hearings, etc.

I understand that receipt of all discretionary approvals does not constitute entitlement to begin work. Nondiscretionary approval may be required from the city (i.e., Public Works) and other agencies.

I understand additional fees will be assessed for these approvals. These fees may include but are not limited to, building permit fees, development impact fees, and utility connection fees.

As the applicant(s), I(we) assume full responsibility for all costs leading to discretionary approvals (as listed above) incurred by the city in processing this application(s).

Applicant's Representative Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____